

TX-UNPS Surveys - Frequently Asked Questions (FAQs)



USDA Foods



Q: Can I still enter requests for USDA canned/frozen fruits and vegetables after March 5th?

A: Yes, when the survey is re-opened. And as with the Texas Commodity System (TCS), CEs can always increase their requests as long as they have available entitlement to request the additional food items.

Q: Why is TDA closing the survey on March 5th?

A: TDA is closing the survey for two reasons: 1) to convert all of the CE requests into truckload quantities, by product; and 2) to meet the USDA deadline for entering Fruit and Vegetable orders into USDA's system.

Q: Will the Annual Survey be re-opened?

A: Yes, the Annual Survey will be re-opened the week of March 12th and will close approximately March 26th until further notice. This will allow CE's an opportunity to complete their USDA Food request entries on the Annual Survey for SY 2013.

Q: Is completing requests in the FDP Module similar to what I did in TCS?

A: Yes.

Q: If I checked the box "Check here if you do not wish to participate in this survey," can I participate in this survey later by unchecking the box?

A: Yes, if the survey's status is "Open."

Q: I submitted my Annual Survey in TX-UNPS and the Participation Status is "submitted" so why is the Survey Status still open?

A: The Participation status is updated after the CE clicks the "submit" button at the end of the survey page. The Survey status is controlled by TDA to indicate if the survey is open or closed. If open, the CE is allowed to make entries. If the status is closed, the CE cannot make entries on to the survey.

Q: I don't know what to do. Can someone walk me through the process of completing the FDP contract packet in TX-UNPS?

A: Please reference the training videos, webinar and the information sheets located on the TX-UNPS Project Page, <http://TXUNPS.TexasAgriculture.gov>

Q: How do I access the TX-UNPS Project Page?

A: Go to <http://TXUNPS.TexasAgriculture.gov> After you are on the TX-UNPS Project Page, save this page as a Favorite on your computer by clicking Favorite (which can be found along your tool bar) and click *Add to Favorites*.

Q: Why is my contract packet status not approved?

A: The FDP Packet will be approved after the NSLP renewal is approved in TX-UNPS. Note: The SY 2013 renewal will be available in the SNP module sometime in April.

Q: Where do I request products for the Farm to School Program?

A: TDA will release the FTS Survey in late March. CEs participating in the FTS program will have until mid-April to enter requests into the FTS survey.

Q: Will TDA release a notification to CEs that the FTS Survey is available?

A: Yes.

Q: How much entitlement should I leave available for the DoD Fresh program?

A: A CE should leave approximately 10-20% entitlement as "entitlement remaining" to ensure a distribution of funds to use on the DoD Fresh Program.

Q: When will TDA distribute entitlement for the DoD Program?

A: TDA will distribute entitlement for the DoD Program around mid-April.

Q: What number should I call for TX-UNPS assistance?

A: Please call 1-877-839-6325, then press *. Please stay on the line until your call is answered.



Food and Nutrition Division

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